

POLICY ON BOARD EVALUATION Ver 1.0

Document Summary

Document Name	Policy on Board Evaluation
Current Version	1.1
Approved by & Date	Board, 23 rd May 2021

Revision History

Version No.	Date	Description	Author	Reviewed by	Approved by
1.0	10-Nov-2020	Policy on Board Evaluation	Secretarial Dept	Compliance Dept	Board
1.1.	23-May-2021	Policy on Board Evaluation	Secretarial Dept	Compliance Dept	Board

1. Preamble

The Companies Act 2013 (*the Act*) clearly defines the duties of the Board of Directors (*the Board*) to promote the objects of the Company for the benefit of its members as a whole, and in the best interests of all the stakeholders. This enhanced role of directors requires Board to be more engaged, more knowledgeable and more effective.

Board Evaluation is the most effective way to ensure Board members understand their duties, adopt effective good governance practices and this requires clearly defined steps and practices.

2. Objective

This Policy aims to:

Ensure compliance of the applicable provisions of the Act and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“**Listing Regulations**”) (as amended or re-enacted from time to time) relating to the evaluation of performance of the Directors and the Board; adopt best practices to manage the affairs of the Company in seamless manner; and achieve good corporate governance as well as sustained long-term value creation for stakeholders.

3. Applicability

This policy shall apply to:

- 1) the Board
- 2) the Board Sub-Committees and
- 3) Individual Directors(including Chairperson and Independent Directors)

4. Manner of Evaluation

The evaluation process shall consist of two parts-

- I. Evaluation by Board under Sec 178 of the Act
- II. Evaluation by Independent Directors under Schedule IV of the Act

4.1 Evaluation by Board under Sec 178 of the Act

a. Criteria

The Nomination and Remuneration Committee (NRC) shall set out the evaluation criteria and accordingly the evaluation process shall consist of four parts –

i) Evaluation of Board and Committee

The Members of Board and Committee shall carry out self-evaluation of the

performance of Board and Committee in the form provided as per **Annexure 1 and 1A.**

ii) Evaluation of Chairman

The performance evaluation of Chairman shall be carried out by the entire Board other than the Chairman in the form provided at **Annexure 2.**

iii) Evaluation of Independent Directors

The performance evaluation of Independent directors shall be carried out by the entire Board excluding the Independent Director being evaluated in the form provided at **Annexure 3.**

iv) Evaluation of Individual Directors

The performance evaluation of Individual directors shall be carried out by the entire Board excluding the Director being evaluated in the form provided at **Annexure 4.**

b. Process of evaluation

- Copies of the Board evaluation forms as mentioned at Annexure 1, 1A, 2, 3 and 4 will be distributed to each Board Member approximately 1 month before the meeting in which evaluation is to be considered. Board members shall complete the forms and return them to the Company Secretary within 10 days from the receipt of the forms.
- Results will be tabulated and analyzed prior to the meeting and presented in a summary report to include composite scoring.
- The individually completed forms will also be preserved and presented to the NRC/ Board for final evaluation.
- Based on the results, the Board will decide if changes in its governance practices and policies need to be made.

c. Periodicity

The performance evaluation of the Board, Committees, Chairman and Directors will be done on an annual basis.

4.2 Evaluation by Independent Directors under Schedule IV of the Act

In addition to the Board evaluations, the Independent Directors shall hold atleast 1 (one) meeting in a financial year without the attendance of the non-independent directors and members of management and shall:

- i) review the performance of non-independent directors and the Board as a whole
- ii) review the performance of the Chairperson of the Company, taking into account the views of Executive Directors and Non-Executive Directors
- iii) assess the quality, quantity and timeliness of flow of information between the

company management and the Board that is necessary for the Board to effectively and reasonably perform their duties.

5. Review of the Policy

Based on the recommendation of the Nomination and Remuneration Committee the Board may review and amend the policy, if required, as per the needs of the Company.

6. Disclosure

In accordance with the requirement under the Act, disclosure regarding the manner in which the performance evaluation has been done by the Board of Directors of its own performance, performance of various committees of directors and individual directors' performance will be made by the Board of Directors in the Board's Report.

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SELF-ASSESSMENT QUESTIONNAIRE - BOARD OF DIRECTORS
Please evaluate on a scale of 1 to 5 (5 being the highest and 1 being the lowest)

S No.	Evaluation Criteria	Ratings					Remarks
		1	2	3	4	5	
	Section 1. Structure and Composition of Board						
1	Board is of right size and has the appropriate balance and diversity of backgrounds, business experience, skills and expertise in areas vital to the Company's success.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2	The proportion of independent to non-independent directors is appropriate.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3	Each Board member has at least one Committee assignment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Section 2. Board Culture						
4	The Board encourages a culture that promotes candid communication.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5	The Company has a process of familiarizing the directors with the Company's businesses and developments affecting the same.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6	The Board deliberates on important issues and brings decision topics to closure in an effective and timely manner.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7	The Board significantly adds value in matters such as setting strategy, new product, business development / service development, increase in market share, better competitive advantage and similar other strategic areas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Section 3. Board Information						
8	Adequate and timely information is provided to the Directors by the company in terms of presentations, reports and data to discharge duties effectively	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9	The Board has sufficient access to the Company's senior management.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10	The Board members receive meeting agenda and supporting materials in time for adequate advance review	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11	Action Taken Reports are placed in respect of Board decisions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12	The Board is updated periodically about the various regulatory/statutory compliances and directions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

STAR HEALTH AND ALLIED INSURANCE COMPANY LIMITED
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CIN U66010TN2005PLC056649 IRDA REGN. NO.129
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S No.	Evaluation Criteria	Ratings					Remarks
		1	2	3	4	5	
13	The Board is apprised of important developments affecting the Company.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Section 4. Board Functioning							
14	Adequate time is allocated for Board meetings to assure full discussion of important matters.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15	The Board is involved in review of strategy.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16	The Board is involved in review of business and financial performance with senior management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
17	Board meetings are frequent enough to ensure effective governance.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Overall performance of the Board	Outstanding	Exceeds Expectations	Meets Expectations	Needs Improvement	Poor

Observations/Comments	
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AUDIT COMMITTEE SELF EVALUATION

Please evaluate on a scale of 1 to 5 (5 being the highest and 1 being the lowest)

S No.	Evaluation Criteria	Ratings					Remarks
		1	2	3	4	5	
	A.General						
1.	The Committee is of the right size and has the appropriate composition of members to adequately discharge the terms of reference.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.	The terms of reference, roles and responsibilities of the committees are in line with the prevalent regulations and are actively adhered to by the members.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.	The frequency of meetings is adequate to discharge the responsibilities of the Committee.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.	The duration of meetings is adequate for a meaningful discussion on the agenda.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.	Committee meetings are conducted in a manner that ensures open communication, meaningful participation, and sound resolution of issues.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.	The Committee meeting agendas are well- balanced and the Committee receives timely, accurate, and useful information for making decisions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	B. Performance of the Committee						
7.	The financial statements including solvency, cash flow are analyzed and discussed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.	Internal audit reports including internal control aspects are made available periodically.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.	Statutory auditors are invited to provide their comments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10.	The Committee appraises the Board on its deliberations.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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Overall performance of the Committee	Outstanding	Exceeds Expectations	Meets Expectations	Needs Improvement	Poor

Observations/Comments	
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NOMINATION & REMUNERATION COMMITTEE SELF EVALUATION

Please evaluate on a scale of 1 to 5 (5 being the highest and 1 being the lowest)

S No.	Evaluation Criteria	Ratings					Remarks
		1	2	3	4	5	
	A. General						
1.	The Committee is of the right size and has the appropriate composition of members.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.	The terms of reference, roles and responsibilities of the committees are in line with the prevalent regulations and are actively adhered to by the members.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.	The frequency of meetings is adequate to discharge the responsibilities of the Committee.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.	The duration of meetings is adequate for a meaningful discussion on the agenda.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.	Committee meetings are conducted in a manner that ensures open communication, meaningful participation, and sound resolution of issues.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.	The Committee meeting agendas are well- balanced, allowing appropriate time for discussion on critical issues and the Committee receives timely, accurate, and useful information for making decisions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	B. Performance of Committee						
7.	The Committee assesses the suitability of candidates while considering Board appointments.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.	The Committee periodically discusses succession planning of directors / KMPs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.	The Committee effectively monitors ESOP implementation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10.	The Committee receives material information for determination of remuneration of directors / KMPs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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Overall performance of the Committee	Outstanding	Exceeds Expectations	Meets Expectations	Needs Improvement	Poor

Observations/Comments	
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STAKEHOLDERS RELATIONSHIP COMMITTEE SELF EVALUATION

Please evaluate on a scale of 1 to 5 (5 being the highest and 1 being the lowest)

S No.	Evaluation Criteria	Ratings					Remarks
		1	2	3	4	5	
	A. General						
11.	The Committee is of the right size and has the appropriate composition of members.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.	The terms of reference, roles and responsibilities of the committees are in line with the prevalent regulations and are actively adhered to by the members.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13.	The frequency of meetings is adequate to discharge the responsibilities of the Committee.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14.	The duration of meetings is adequate for a meaningful discussion on the agenda.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15.	Committee meetings are conducted in a manner that ensures open communication, meaningful participation, and sound resolution of issues.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16.	The Committee meeting agendas are well- balanced, allowing appropriate time for discussion on critical issues and the Committee receives timely, accurate, and useful information for making decisions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	B. Performance of Committee						
17.	The Committee assesses the suitability of candidates while considering Board appointments.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
18.	The Committee periodically discusses succession planning of directors / KMPs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
19.	The Committee effectively monitors ESOP implementation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20.	The Committee receives material information for determination of remuneration of directors / KMPs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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Overall performance of the Committee	Outstanding	Exceeds Expectations	Meets Expectations	Needs Improvement	Poor

Observations/Comments	
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CORPORATE SOCIAL RESPONSIBILITY COMMITTEE SELF EVALUATION

Please evaluate on a scale of 1 to 5 (5 being the highest and 1 being the lowest)

S No.	Evaluation Criteria	Ratings					Remarks
		1	2	3	4	5	
	Section 1. General						
1.	The Committee is of the right size and has the appropriate composition of members.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.	The terms of reference, roles and responsibilities of the committees are in line with the prevalent regulations and are actively adhered to by the members.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.	The frequency of meetings is adequate to discharge the responsibilities of the Committee.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.	The duration of meetings is adequate for a meaningful discussion on the agenda.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.	Committee meetings are conducted in a manner that ensures open communication, meaningful participation, and sound resolution of issues.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.	The Committee meeting agendas are well- balanced, allowing appropriate time for discussion on critical issues and the Committee receives timely, accurate, and useful information for making decisions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	B. Performance of Committee						
7.	The Committee formulates and recommends to the Board the CSR Policy of the company.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.	The Committee monitors the CSR activities undertaken by the Company	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.	The Committee recommends the amount of expenditure to be incurred on the activities and reviews the amount spent on these activities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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Overall performance of the Committee	Outstanding	Exceeds Expectations	Meets Expectations	Needs Improvement	Poor

Observations/Comments	
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RISK MANAGEMENT COMMITTEE SELF EVALUATION

Please evaluate on a scale of 1 to 5 (5 being the highest and 1 being the lowest)

S No.	Evaluation Criteria	Ratings					Remarks
		1	2	3	4	5	
	A.General						
1.	The Committee is of the right size and has the appropriate composition of members to adequately discharge the terms of reference.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.	The terms of reference, roles and responsibilities of the committees are in line with the prevalent regulations and are actively adhered to by the members.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.	The frequency of meetings is adequate to discharge the responsibilities of the Committee.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.	The duration of meetings is adequate for a meaningful discussion on the agenda.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.	Committee meetings are conducted in a manner that ensures open communication, meaningful participation, and sound resolution of issues.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.	The Committee meeting agendas are well- balanced and the Committee receives timely, accurate, and useful information for making decisions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	B. Performance of the Committee						
7.	The Committee recommends to the Board the Risk Management policy and processes for the organization.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.	Assist the Board in effective operation of the risk management system by performing specialized analyses and quality reviews	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.	Advise the Board with regard to risk management decisions in relation to strategic and operational matters such as corporate strategy, mergers and acquisitions and related matters.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10.	Review the solvency, ALM position of the Company	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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S No.	Evaluation Criteria	Ratings					Remarks
		1	2	3	4	5	
	and outsourcing activities.						
11.	Monitor implementation of Anti-fraud policy for effective deterrence, prevention, detection and mitigation of frauds.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Overall performance of the Committee	Outstanding	Exceeds Expectations	Meets Expectations	Needs Improvement	Poor

Observations/Comments	
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POLICYHOLDERS PROTECTION COMMITTEE SELF EVALUATION

Please evaluate on a scale of 1 to 5 (5 being the highest and 1 being the lowest)

S No.	Evaluation Criteria	Ratings					Remarks
		1	2	3	4	5	
	A.General						
1.	The Committee is of the right size and has the appropriate composition of members to adequately discharge the terms of reference.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.	The terms of reference, roles and responsibilities of the committees are in line with the prevalent regulations and are actively adhered to by the members.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.	The frequency of meetings is adequate to discharge the responsibilities of the Committee.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.	The duration of meetings is adequate for a meaningful discussion on the agenda.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.	Committee meetings are conducted in a manner that ensures open communication, meaningful participation, and sound resolution of issues.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.	The Committee meeting agendas are well- balanced and the Committee receives timely, accurate, and useful information for making decisions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	B. Performance of the Committee						
7.	The Committee has established effective mechanism to address complaints and grievances of policyholders including mis-selling by intermediaries.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.	The Committee has put in place a framework for review of awards given by Insurance Ombudsman/Consumer Forums and analyses the root cause of customer complaints, identify market conduct issues and advise the management appropriately about rectifying systemic issues	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.	The Committee ensures adequacy of disclosure of “material information” to the policyholders, corporate strategy, mergers and acquisitions and related matters.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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S No.	Evaluation Criteria	Ratings					Remarks
		1	2	3	4	5	
10.	The Committee recommends a policy on customer education for approval of the Board and ensure proper implementation of the same.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Overall performance of the Committee	Outstanding	Exceeds Expectations	Meets Expectations	Needs Improvement	Poor

Observations/Comments	
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INVESTMENT SELF EVALUATION

Please evaluate on a scale of 1 to 5 (5 being the highest and 1 being the lowest)

S No.	Evaluation Criteria	Ratings					Remarks
		1	2	3	4	5	
	A.General						
1.	The Committee is of the right size and has the appropriate composition of members to adequately discharge the terms of reference.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.	The terms of reference, roles and responsibilities of the committees are in line with the prevalent regulations and are actively adhered to by the members.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.	The frequency of meetings is adequate to discharge the responsibilities of the Committee.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.	The duration of meetings is adequate for a meaningful discussion on the agenda.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.	Committee meetings are conducted in a manner that ensures open communication, meaningful participation, and sound resolution of issues.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.	The Committee meeting agendas are well- balanced and the Committee receives timely, accurate, and useful information for making decisions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	B. Performance of the Committee						
7.	The Committee has established effective mechanism to address complaints and grievances of policyholders including mis-selling by intermediaries.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.	The Committee has put in place a framework for review of awards given by Insurance Ombudsman/Consumer Forums and analyses the root cause of customer complaints, identify market conduct issues and advise the management appropriately about rectifying systemic issues	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.	The Committee ensures adequacy of disclosure of “material information” to the policyholders, corporate strategy, mergers and acquisitions and related matters.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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S No.	Evaluation Criteria	Ratings					Remarks
		1	2	3	4	5	
10.	The Committee recommends a policy on customer education for approval of the Board and ensure proper implementation of the same.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Overall performance of the Committee	Outstanding	Exceeds Expectations	Meets Expectations	Needs Improvement	Poor

Observations/Comments	
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EVALUATION OF CHAIRMAN & CEO

Please evaluate on a scale of 1 to 5 (5 being the highest and 1 being the lowest)

S.No	Evaluation Criteria	Ratings					Remarks
		1	2	3	4	5	
	A. Leadership of the Board						
1	Focus on the objectives of the Company and the situation(s) affecting the business - national and international	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2	Working with the Managing Directors to lay down broad strategic directions for organization and guiding the Company in carrying out its affairs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3	Ensure that directors receive accurate, timely and clear information and clarity exists in respect of all key Board responsibilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4	Ensure Committee composition is balanced and purposeful	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	B. Conduct of the meeting						
6	Ability to take the Board along on all key issues and manage conflict	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7	Facilitate effective participation by all members in the meeting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8	Manage the Board to ensure that sufficient time is allowed for discussion of complex or contentious issues, wherever appropriate, by arranging for informal meetings in advance to enable thorough preparation for the Board discussion. It is particularly important that non-executive directors have sufficient time to consider critical issues and are not faced with unrealistic deadlines for decision-making.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9	Ensure that regular follow up action by Management of the Boards advice or directions is tabled.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	C. Others						
10	Provide guidance on the training of Directors and taking a lead in keeping the Directors abreast of trends in the economy and industry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11	Ensure that succession planning for key roles within the Board is considered on a regular basis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12	Ensure that adequate focus is given to customer/client protection related aspects.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13	Ensure that interests of the investors and other stakeholders who are not represented on the Board are taken care of.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

INDEPENDENT DIRECTOR EVALUATION

Please evaluate on a scale of 1 to 5 (5 being the highest and 1 being the lowest)

Name of the Director being evaluated: _____

S.No	Evaluation Criteria	Ratings					Remarks
		1	2	3	4	5	
1.	Helps in bringing an independent judgment to bear on the Board's deliberations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.	Brings an objective view on the performance of Board and management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.	Undertakes to regularly update and refresh his skills, knowledge and familiarity with the Company	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.	Seeks appropriate clarification / information and, where necessary, takes appropriate professional advice and opinion of outside experts.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.	Strives to attend all meetings of the Board of Directors / Board committees of which he is a member / general meetings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.	Communicates governance and ethical problems to the Chairman of the Board.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.	Pays sufficient attention and ensure that adequate deliberations are held before approving related party transactions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.	Ensures that the Company has an adequate and functional vigil mechanism.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.	Satisfies himself/herself on the integrity of financial information and that financial controls and the systems of risk management are robust.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10.	Assists in determining appropriate policy of remuneration of executive directors, key managerial personnel and other employees.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.	Refrains from any action that may lead to loss of his independence and immediately informs the Board where circumstances arise which makes him lose his independence.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.	Adheres to all other standards of the Code for Independent Directors as per the Schedule IV to the Companies Act, 2013	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13.	Assists the company in implementing the best corporate governance practices	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14.	Prepares for the Board meeting by reading the materials distributed before the Board meeting.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

EVALUATION OF INDIVIDUAL DIRECTORS

Please evaluate on a scale of 1 to 5 (5 being the highest and 1 being the lowest)

Name of the Director being evaluated: _____

S.No	Evaluation Criteria	Ratings					Remarks
		1	2	3	4	5	
1.	The Director attends the Board and Committee meetings and contributes to the discussion in a meaningful and helpful way, listening to others and making his / her points concisely.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.	The Director understands his / her fiduciary duties and acts for the benefit of all members	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.	The Director makes an effort to be educated on the aspects of the business of the Company that he / she does not understand	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.	The Director is well versed on company's business.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.	The Director works with the other Board members as a team, striving for consensus when it is called for.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.	The Director works with the other Directors in a way that creates an atmosphere of trust and cooperation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.	The Director communicates governance and ethical problems to the Chairman of the Committee / Board.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
